



CVE Board Meeting Notes

August 17, 2022 (2:00 pm – 4:00 pm ET)

Agenda

- 2:00-2:05 Introduction
- 2:05-3:25 Topics
 - WG Operations Handbook Discussion/Vote
 - Cloud Blog
 - Wrap Up Discussion of Issues 787 and 559
 - Updating CVE Record References
 - Council of Roots Meeting Update
 - Draft CVE Record Dispute Policy
- 3:25-3:35 Open Discussion
- 3:35-3:55 Review of Action Items
- 3:55-4:00 Closing Remarks

New Action Items from Today's Meeting

Action Item #	New Action Item
08.17.01	Add a simple process flow to the draft Dispute Policy and add text to clarify when the Council of Roots gets involved in a dispute (last escalation step only).
08.17.02	Schedule the two meetings with prospective Board candidates. Both have been active in the CVE Program with a good history.

WG Operations Handbook Discussion/Vote

- The final draft of the handbook was distributed to the Board for review on August 11, 2022. No new comments were received.
- The Board members present agreed to use the raised hand feature in Teams as a voting method to determine if the handbook is ready for publication.
- **Decision:** A majority of Board members present (eight out of ten) approved the workbook for publication.

Cloud Blog

- Latest version was distributed for review about a week and a half ago.
- Currently incorporating comments and an update should be ready next week.
- A cloud podcast is targeted for publishing in September.



Wrap Up Discussion of Issues 787 and 559

- Issues found during testing are reviewed and classified by priority. High priority issues are fixed prior to soft deploy, and low priority issues will be fixed soon after soft deploy.
- A Board member was concerned that Issues 787 and 786/559 were classified as low priority instead of high priority.
- Issue 787 is about “violating quotas” which is important, but it was determined by AWG (and TWG agreed) it can wait until after soft deploy.
- Issue 786/559 is about “lack of an easy way for the Secretariat to change the owner of a CVE Record.” The level of effort to fix this issue was determined to be manageable, and the issue was reclassified as high priority. Work is on-going and the fix is expected to be complete later this week.

Updating CVE Record References

- A CNA Researcher complained via Twitter about not being able to update References for a CVE Record owned by another CNA; the Secretariat added the references and responded via Twitter.
- For now, the Secretariat has permission from the CVE Board to update other CNAs’ Records with references; the goal is to eventually have a references ADP so that records can be updated with references that way.

Council of Roots Meeting Update

- The ability to transfer a CNA (both candidates and those onboard) between Roots was discussed. All involved parties must agree to the transfer.
- The CVE Program will be announcing a new Root in late August or early September.
- The critical software list was discussed. To date, no Roots have identified items on the list that fall particularly within their scope; the MITRE Top Level Root will continue to work through the list.
- The draft Dispute Policy was well received with one remaining comment about when the Council of Roots gets involved in a dispute. The normal situation is that disputes get resolved within a Root’s hierarchy, and the Council of Roots should have very infrequent involvement. However, the draft policy does not preclude the Council of Roots intervening at any time, e.g., if the dispute has high visibility. The consensus was that the current wording was satisfactory, and that a clean version of the document be presented to the Board (see next topic about draft Dispute Policy).
- There was discussion about Root outreach and recruiting of new CNA candidates.
- The Roots were informed about the CVE Record References update issue (see topic above).
- At the next Roots meeting, the program will lead a discussion about what a Root’s role and involvement should be (post CVE Services 2.1 deployment) with respect to credentialing and marketing.

Draft CVE Record Dispute Policy

- A suggestion was made and accepted to add a simple process flow to the Dispute Policy. This should help make the document more understandable for the lay person.



- There was concern by a Board member about the Council of Roots possibly intervening in the Dispute process before it has run through the normal escalation process. Would this confuse a CNA's understanding of how the decision-making hierarchy works?
 - The occurrence of Council involvement is expected to be very rare. The draft policy simply does not prohibit involvement.
 - In the Council of Roots meeting this morning, the question was asked about how to be clearer on this matter. They were satisfied with the current wording.
 - It was decided to make explicit in the policy that the Council of Roots cannot intervene until the escalation process has run its natural course.
- Draft will be updated and sent back to the Roots for approval using the mailing list. The update can be discussed at the next Root meeting.

Open Discussion

- Board Member Attendance
 - Five members with low attendance were contacted by the program to get a better understanding of why they were not attending. Three responded.
 - One person submitted his resignation.
 - Another member is scheduled this week with the program for a conversation about availability and ways to better participate.
 - The third has been too busy but does participate in discussions via the mailing lists. More active participation is expected in the fall.
- Two meetings will be scheduled with prospective Board candidates who have been active in the CVE Program.
- The CNACWG Chair set up a Discord server (in addition to a Slack server) as a forum for CNAs to post and contribute to relevant topics. The program can provide support to learn more about Discord.

Review of Action Items

- Action item updates are shown in the Agenda and Action Items file distributed by the Secretariat to the Board on August 16, 2022.

Next CVE Board Meetings

- Wednesday, August 31, 2022, 9:00am – 11:00am (ET)
- Wednesday, September 14, 2022, 2:00pm – 4:00pm (ET)
- Wednesday, September 28, 2022, 9:00am – 11:00am (ET)
- Wednesday, October 12, 2022, 2:00pm – 4:00pm (ET)
- Wednesday, October 26, 2022, 9:00am – 11:00am (ET)

Discussion Topics for Future Meetings

- CVE Services 2.1 and CVE Program website transition updates (on-going)
- Summit planning updates
- Working Group updates, every other meeting (next scheduled for August 31)
- Council of Roots meeting highlights (on-going)
- Researcher Working Group proposal for Board review



- Vision Paper and Annual Report
- Initiate Board vote for a proposed solution to allow CNAs to assign IDs for insecure default configuration (from closed action item 03.03.02)
- Resolution on the breakout thread about the year notation in CVE IDs (in-progress)